



BABASAHEB BHIMRAO AMBEDKAR

BIHAR UNIVERSITY, MUZAFFARPUR

PIN-842001 (BIHAR)

Website:- www.brabu.ac.in

Tender No.: - BU/2026/03

Dated- 23/09/2026

Inviting Short Tender

Sealed tenders are invited in Two Bid System (Technical and Financial) from interested parties for the auction of used Answer Book, waste papers etc. on "AS IS WHERE IS BASIS".

Tender No.	BU/2026/03
Date of Issue	24/09/2026
Last Date, Time & Place of submission	01/10/2026 up to 4:00 PM & Office of the Registrar, B.R.A. Bihar University, Muzaffarpur
Date & Time of Opening	03/10/ 2026 at 2.00 PM
Place of Opening	Office of the Registrar, B.R.A. Bihar University, Muzaffarpur
Cost of Tender Paper	₹ 5000/- (Rupees Five thousand only)
EMD	₹ Rs.3,50,000/- (Rupees Three Lakh Fifty thousand only)
Inspection Period	From 24/ 09/2026 to 30/ 09/ 2026 during office hours

1. ELIGIBILITY OF BIDDERS

The bidder should ordinarily be a legally competent individual, proprietorship, partnership, company, firm, registered recycler or paper-waste dealer capable of purchasing and lifting the material. The bidder shall submit the following documents, as applicable:

- Cost of Tender paper
- Earnest Money
- PAN card
- GST registration certificate, if applicable
- Past 3-Years ITR
- Proof of constitution/registration of firm or entity
- Address and identity proof of proprietor/authorized signatory
- Authorization letter/board authorization where the bid is signed by a representative
- Affidavit of the First-class magistrate that the bidder has not been blacklisted/debarred by any Government Department, University or public authority
- Bid Acceptance letter

2. EARNEST MONEY & COST OF TENDER PAPER

The offer must be accompanied with earnest money of **Rs.3,50,000/- (Rupees Three Lakh Fifty thousand only)** & Cost of Tender paper **Rs. 5,000/- (Rupees Five thousand only)** in the form of Demand Draft in favour of the **Registrar, B.R.A. Bihar University, Muzaffarpur**. The offers not accompanied with earnest money & cost of tender paper will be rejected.

3. CONFIDENTIALITY AND DATA PROTECTION

Used answer books and examination records may contain names, roll numbers, signatures, marks, examiner information or other confidential information. The successful bidder shall not read, copy, photograph, scan, publish, disclose, sell or otherwise use any such information. The bidder shall ensure secure handling and destruction/recycling so that examination-related confidential information cannot be reconstructed or misused.

Where the University considers it necessary, disposal may be permitted only after the bidder demonstrates shredding/pulping/recycling or another University-approved destruction method. The University may require a certificate of destruction/recycling from the successful bidder.

4. EVALUATION AND ACCEPTANCE OF BID

The University shall evaluate responsive bids in accordance with the notified bidding method. Unless otherwise stated, the bidder quoting the highest acceptable rate for the relevant lot may be considered for award, subject to verification of documents, compliance with all conditions and approval of the competent authority. The University is not bound to accept the highest or any particular bid and may reject any or all bids in accordance with applicable rules and the interest of the University.

5. PAYMENT TERMS

The successful bidder shall deposit the sale consideration calculated on the actual quantity lifted, together with applicable taxes, levies, charges and other dues, before removal of the material. Payment shall be made through the mode prescribed by the University. No material shall be released before realization of the full amount.

6. WEIGHMENT

Weighment shall be carried out using a computerized/weighing machine acceptable to the University. The University may designate the place and procedure of weighment. The cost of weighing, loading, bagging, labour, packing, transportation and all incidental expenses shall be borne by the successful bidder unless specifically stated otherwise.

7. LIFTING

The successful bidder shall lift the entire awarded quantity/lot within 15 days (or such other period as specified in the work/sale order) from the date of issue of the sale order, after making full payment. The University may extend the period in exceptional circumstances in writing. Failure to lift the material within the prescribed period may result in cancellation of the award and forfeiture of applicable security/amounts, as per the decision of the competent authority.

8. TAXES AND STATUTORY DEDUCTIONS

All applicable GST, TDS, income-tax or other statutory deductions/levies shall be dealt with strictly in accordance with the law and applicable Government/University instructions. The bidder shall be responsible for obtaining any registration, permit or licenses required for its own operations.

9. TRANSPORTATION AND LABOUR

All labour, packing, loading, unloading, transportation, vehicle arrangement, weighing and other expenses connected with removal of the material shall be borne by the successful bidder. The bidder shall comply with all applicable labour, safety and environmental requirements.

10. DEFAULT / FORFEITURE

If the successful bidder fails to deposit the sale consideration, violates confidentiality obligations, refuses to lift the awarded material, submits false documents or otherwise breaches the conditions, the University may cancel the award, forfeit the applicable security/amount and take further action permissible under the applicable rules.

11. UNIVERSITY'S RIGHTS

- i. The University reserves the right to modify, postpone or cancel the tender/bid process without assigning any reason, subject to applicable rules.
- ii. The University may accept or reject any bid, in whole or in part.
- iii. No bidder shall have any claim for compensation merely because the bid is not accepted or a lot is withdrawn.
- iv. The decision of the competent authority of the University shall be final in matters within its authority, subject to applicable law.
- v. Income Tax etc. as applicable will have to be deposited extra by the successful bidder on total cost value of material lifted.
- vi. Late bids shall not be accepted.
- vii. Conditional bids may be rejected.

12. DISPUTE / JURISDICTION

Any dispute arising from the bid/sale process shall first be considered by the competent authority of B.R.A. Bihar University. Subject to applicable law, the courts having jurisdiction at Muzaffarpur, Bihar shall have jurisdiction.

Sd/-
Registrar

Copy forward to:-

All officers of the University/University Notice Board/Newspaper/University Website : www.brabu.ac.in, B.R.A. Bihar University, Muzaffarpur.



Registrar
B.R.A. Bihar University
Muzaffarpur

Technical Bid

LIST OF DOCUMENTS TO BE SUBMITTED BY BIDDER

Sl.	Document	Enclosed (✓)
1	Signed Tender Documents	Attached
2	Tender Paper Fees	Attached
3	EMD	Attached
4	PAN Card	Attached
5	3-Years ITR	Attached
6	GST Registration Certificate, if applicable	Attached
7	Firm/Company/Entity Registration Proof	Attached
8	Identity & Address Proof	Attached
9	Authorization letter	Attached
10	Non-blacklisting Affidavit	Attached
11	Bid Acceptance letter	Attached

Acceptance of Tender Terms

Tender Acceptance Letter
(To be given on Company Letter Head)

To

The Registrar,
B. R. A. Bihar University, Muzaffarpur

Subject: - Acceptance of Terms & Conditions of Tender

Tender Reference No:

Name of Tender/Work:

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Work' from the website(s) namely: _____ as per your advertisement, given in the abovementioned website(s).
2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedules(s), etc. and I/We shall abide hereby the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization to have also been taken into consideration, while submitting this acceptance letter.
4. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Government Department/Public sector undertaking.
5. I/We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore of summarily reject the bid or terminate the contract, without prejudice to any other rights of remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully

(Signature of Bidder with Official Seal)

FINANCIAL BID

(To be put in a separate sealed Envelope)

Name and full address of the Agency/Firms (With Email Id & Mobile No.)

Rate Quoted Per Kilogram	
Amount quoted (In Number)	Amount quoted (In Word)
Rs.....	RupeesOnly

Note: - The minimum (base) rate shall be **Rs. 20/-** (Rupees Twenty only) per kilogram. Tenders quoting a rate below the prescribed base rate shall not be entertained.

Date:

(Signature of Bidder with Official Seal)

